

# OUR PRESCHOOL AT NEW NORMAL

(Back to School)



# COVID-19 Legal Regulation

- Notification of measures related to the sector are also prepared by the Science Committee established by the Ministry of Health within the scope of combating pandemic. The measures to be published by the scientific committee about our sector are binding. Therefore, **all measures to be conveyed** by the Ministry of National Education, Ministry of Family and Social Policies **shall be adapted to our planning.**
- Measures in the field of education have not yet been announced. **Official letters and calendars have not reached our institution yet.**

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# MEASURES IN OUR INSTITUTION BEFORE COVID-19 PANDEMIC

- We have informed our precautions related to health and hygiene on 13.03.2020 to our parents previously in detail.
- Our routine was fresh air to classrooms every 45 minutes. Our routines were accepting just healthy children and healthy staff for daily education in our preschool since 2016.
- We had hygiene routines and materials for high standard healthy environment. But we have improved and have more frequent routines with more disinfection stations all over our building since February 2020 with knowledge of COVID-19. Government forced every education center to closure after 16.03.2020.

# CLOSURE IN THE PERIOD OF PANDEMIC

- Our school staff experienced working with limited areas and sharing offices/ common places which are assigned to small groups without children inside school (WC, breaks and lunch breaks etc. with limited small groups with social distancing.)
- All staff experienced all day long wearing mask in working area. If mandatory working without mask (video recording) than social distancing and open air/fresh air rules are forced.
- Cargo admission/rejection rules are revised in our school.
- Appointments during closure were experienced with social distancing in entrance hall with appropriate seating plan or with an alternative in garden seating areas.
- All staff used school bus with wearing masks during closure. All staff and all visitors are asked for hand desinfection before entrance to school.
- All meetings have been performed via video conference for more than 3 people.

# CLOSURE IN THE PERIOD OF PANDEMIC

- We have a re-opening committee has been reporting since 4<sup>th</sup> of May. In this committee an experienced prechool teacher, management staff, English teacher, Psychologist, Bioengineer.
- Re-opening committee has had reseach with resources all over world; Danmark Early Childhood services, USA childcare re-opening rules, National Science Committee, WHO, National Associations of Earlychildhood Services, TAD Preschool Center Ankara reopening advices. With all this reaseach our OUR PRESCHOOL AT NEW NORMAL document has been announced on 26.03.2020 with secure methods of education for children and for teachers.
- TAD Preschool Mavisehir staff has used private MD support with transpostaion and all support supplied for less time in health centers during pandemic period with special appointments to ENT Specialists as partners. All the health mesures have been in close follow-up and tracking.

# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

- Class-based visits are planned for all of our Children registered for 2019-2020 for the month of June. Planned visits will be in accordance with pandemic precautions of September.
- The days planned for June will be one-class plans, where maximum 2 classes will come at the same time, but the common area will not be in use. If two classes are coming at the same time, separate places on the basis of floors and even separate school entrance doors will be used.
- Coming Back to School is essentially planned for the academic period of September 2020-2021. The aim is to maintain the physical and mental health of the children and the teachers in the first place.
- The aim is to enable a **single class to be isolated within itself and to minimize contamination**. A technology that can prevent contamination is not yet known.

# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## Indoor Precautions

- Reorganization of classes in a manner to take a maximum of 10 children
- Precautions should be taken to minimize circulation of children's groups in-school/ between workshops. Enrichment of the contents and playgrounds to increase the number of stations in different branches of the workshop/ classroom.
- Reorganization of classes for activities and meal times that require seating.
- Floor and wall visuals as the social distance reminder in the corridors
- Establishing disinfection stations outside the school
- Organization of child admittance/ parent departure areas in the open air/ garden, arrangement of social distance separator signs
- Reorganizing the child entrance area as 1st stage entrance





# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## Indoor Precautions

- Reorganization of class entrance areas as 2nd stage entrance
- Organization of garden areas, playgrounds/ toys in mini groups in a sharing manner
- Arrangement of children's personalized closet/ hanger spaces in the classroom
- Fixing and rearranging the quarantine/ isolation room in the school
- Separate arrangement of parent meeting areas from education areas (pavola area with upper floor entrance)



# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## General Precautions

- In this period, our English education will continue as per TAD Preschool standards.
- Interaction between classes will be minimized.
- Apart from the classroom teacher, the interaction of adults and children will be minimized.
- Games in small groups in the classroom and sharing toys/ materials will be minimized.
- Controlled monitoring of hand washing frequency.
- Encouraging the active use of 15 separate indoor child taps and 3 outdoor taps inside the school for hand washing.
- Separating the floors according to classes, toilet use by fixed classes/ fixed staff and in fixed spaces whenever possible.



# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## General Precautions

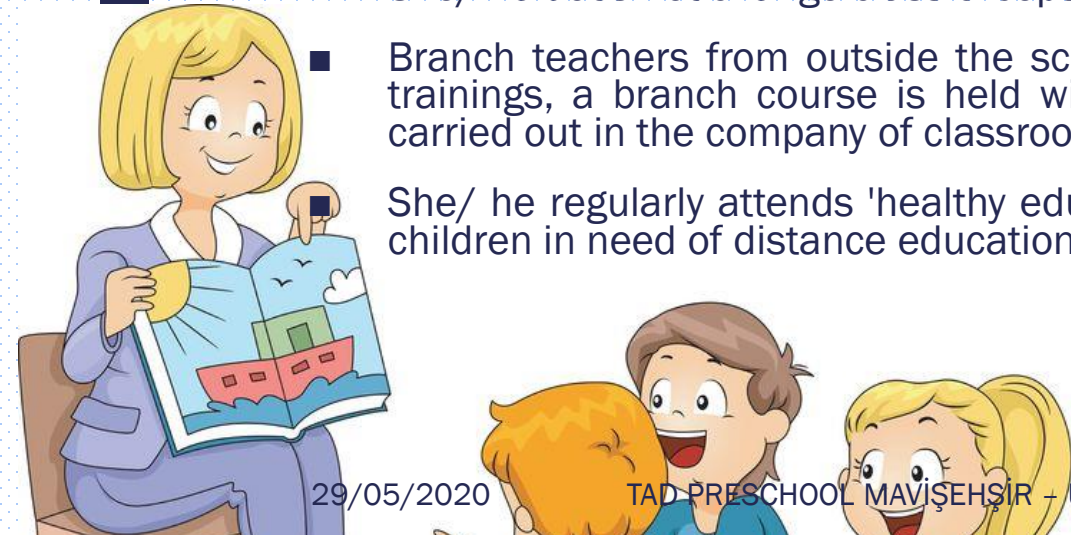
- Ensuring maximum isolation in classes before detecting illness in order to prevent the spread of the illness as much as possible.
- Enrichment of consumables in order to increase the necessary hygiene measures in common hallways and toilets between classes.
- Avoiding the use of collective meeting areas such as dining hall etc. without masks
- Service of meals in hygienic disposable containers in isolated areas/ classes.
- Evacuation of space for a minimum 15 minutes cleaning and disinfection after activities such as eating which may lead to contamination
- Measures not to bring food and beverages to education/ office areas and to ensure the resting of staff in defined areas.



# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## Education Staff

- Ensuring the maintenance of disinfectant, spare mask and gloves in the teacher's bag.
  - Teachers wear apron and slipper all day. A clean apron is used which will be cleaned/ disinfected in the school and changed every day.
  - The teacher uses a mask without removing in the common areas as long as there is no need to remove it.
  - She/ he pays attention to personal hygiene and hand washing routine during the day.
  - Attention is paid to be the only teacher in the classroom at once.
  - She/ he does not change class except partner teacher.
  - Branch teachers from outside the school is not taken into the classrooms, and by taking the relevant trainings, a branch course is held with the class teachers. In special branches, the branch course is carried out in the company of classroom teachers with a live connection from afar.
- She/ he regularly attends 'healthy education in the pandemic process' seminars. She/ he also supports children in need of distance education in her/ his class.



# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## Dining Hall Staff

- Dining hall staff undergo regular health screenings, follow-up is made by the administration. The frequency of health examination (for infectious diseases) is increased during the pandemic period.
- It is mandatory to use masks, slippers and aprons all day.
- Different personnel are not accepted into the work area. She/ he maintains all food preparations and portioning in the closed work area which is kept under hygienic conditions.
- Dining hall staff cannot work simultaneously throughout the hygiene activities.
- Dining hall staff continue to receive hand washing and personal/ food preparation hygiene trainings regularly.
- She/ he does not go out of the institution for purchasing. She/ he uses separate aprons, gloves and masks to accept goods from the purchasing staff after every purchasing process.
- The product acceptance area and the kitchen area are separate, after necessary waiting time and disinfection, the products are placed inside the kitchen. She/ he prepares all food (including bread) freshly in the institution.



# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## Service Staff

- She/he wears a mask and a uniform all day long, she/he wears slippers in the school.
- Service staff carry on their work partly in separate areas in order to ensure the hygiene of the whole school.
- When changing the areas/ changing floors, she/ he renews the mask and the gloves.
- Every time children are taken into the garden, they enter the workshop space on a planned basis and carry out ventilation and disinfection works.
- To ensure that she/he pays attention to hand washing, personal hygiene and in-school hygiene she/ he continues all the trainings throughout the year.
- Health examination (for infectious diseases) of the service staff are carried out by the institution. During the pandemic period, the frequency of health examination was increased.

# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## Administrative Staff

- Carries out administrative processes in areas defined for the administration.
- Uses a mask all day long.
- Unless it is required for educational staff and children, performs inspection through the camera without entering the educational area (necessary camera permission letters are expected.)
- For non-educational meetings, conducts interviews in defined guest areas or by remote connection and telephone.
- Makes meetings with the education staff partly with a maximum of 3 people in one room or uses video conferencing method.
- Wears slippers all day long in the institution. When going out of the institution, uses galosh over slippers.
- Rests in defined areas and does not consume food and beverage in the work area.
- Regularly undergoes health screenings. If necessary, can continue working in home-office order.

# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC STAFF in General

- FINALLY; ALL STAFF IS ENCOURAGED BY THE ADMINISTRATION TO COME TO SCHOOL BY THE SCHOOL BUS SERVICE OR PERSONEL VEHICLES.
- THE SICK STAFF IS NOT ALLOWED TO WORK IN THE INSTITUTION. IT IS ENSURED AND FOLLOWED- UP BY THE ADMINISTRATION THAT THE SICK STAFF GETS THE NECESSARY HEALTH SERVICE.
- TÜM PERSONELİN DÜZENLİ SAĞLIK TARAMALARI Bilim Kurulu tavsiyelerine uyularak KURUM TARAFINDAN YÜRÜTÜLÜR. Pandemi sürecinde portör tarama sıklığı artırılmıştır.
- REGULAR HEALTH SCREENING OF ALL STAFF IS PERFORMED BY THE INSTITUTION by following the recommendations of the Scientific Committee. During the pandemic period, the frequency of health examination (for infectious diseases) was increased.



# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## Precautions Taken for Children

- During the PANDEMIC period of the children, games and academic program were revised by prioritizing their physical and mental health in the preschool.
- Children are admitted to the school from the garden gate at the time of the appointment with their teachers.
- If the masks are not worn at the entrance, it is ensured that masks are worn at the disinfection station. In order not to cause irritation, hand disinfections are made with non-perfumed cologne.
- Teachers help children to wear galosh at the 1st entrance area.
- As children enter the classroom, they change their classroom slippers in the 2nd entrance area.
- Toys, materials etc. are not brought from home to school, notebook etc. are not taken from school to home.
- Substitute masks and clothes are kept in their own spaces in the classroom.



# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## Precautions Taken for Children

- Substitute masks and clothes are kept in their own spaces in the classroom.
- They use garden slippers at the garden entrance allocated for them. They do not carry materials within the institution.
- They use masks in common areas (hallways, toilet, entrance, etc.)
- Children do not use masks in the classroom. Necessary games and field arrangements are made in the classroom to comply with all personal hygiene and social distance rules.
- The use of common toys in the classroom and in the garden is arranged by the teachers' plans through structured games.
- The seating plans of the meal times and activities in accordance with the social distance are planned by specifying the names and pictures of the children in each class.



# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## Family & Parent Meetings

- Meetings and communication with parents and families will be carried out through digital media/ school mobile application, video conferences and by telephone as much as possible during the PANDEMIC period.
- Teacher and administration meetings will be planned in advance and will be carried out in a distance or defined non-educational areas in accordance with social distance rules.
- Children will be admitted to the school by appointment and it will be ensured that there will not be piling up and it will be possible for the families to drop their children to the school safely by maintaining the social distance.
- Arrangement will be made in the school yard for the families to drop to and take their children from school.
- Planning will be made to conduct the meetings with the administration and to organize in childless environments.

# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## Family Participation & Collective Activities

- Homes practices will be preferred for family participation activities. Activities that will involve the family participation with their children at home will be planned as used in distance education methods.
- Collective activities will be avoided in the PANDEMIC period.
- Meetings through the projects that are carried out by the class will be preferred instead of physical gathering and family participation.
- Video conference is preferred if collective meetings are to be held.



# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## Orientation Practice

- Orientation planning;

Orientation was planned in the early days for the adaptation of children who remain in isolation to the normal order during the PANDEMIC period. Families are expected to be around the school in orientation or in planned areas for non-educational use.

- A very short start is planned on the first day. The main goal of orientation planning is for children to return to school voluntarily and with their own preferences.
- After the first day, adaptations are made.
- In addition, our teachers will receive daily support from our orientation committee during the orientation process, and the child-specific course will be reviewed every day, necessary adaptations will be made for the child, and a harmonious transition will be made through intensive communication with the parent.



# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## Academic calendar

- During the PANDEMIC period, the start and end dates of the academic year determined by the Ministry of National Education are applied.
- We do not apply a semester break. A 2-day break can be arranged for disinfection once a year (the relevant breaks are announced at least 1 month in advance).
- When an in-class case is encountered in the PANDEMIC period, 1 -2 weeks isolation process can be applied for the relevant class by contacting public health units. There will be no need to close the school as the transition between classes will be minimized and there will be no close contact.
- Our academic calendar starts from the first week of September until the last week of June. The last week of June is our report card week. Official holidays are applied exactly. We do not have an administrative holiday.



# BACK TO SCHOOL IN THE PERIOD OF PANDEMIC

## Cleaning-Hygiene Principles

- Methods used for cleaning and disinfection to be applied in appropriate indoor surfaces and areas;
  - *In addition to the methods used within the institution, rapid disinfection applications are added to our cleaning and hygiene procedures.*
  - *These are; Surface cleaners, food disinfectants for kitchen surfaces, hot steam, 5% sodium hypochlorite, 70% ethyl alcohol, fixed UV-C lamp etc. in non-educational areas.*
  - *Keeping mask litters separately and frequent replacement of them*
  - *Ensuring hygiene of toilets after each use*

# Classroom Isolation & EMERGENCY Action Plan

## IN THE PANDEMIC PERIOD

### ■ TAD PRESCHOOL KOVİD-19 EMERGENCY ACTION PLAN

- 1. Keep Calm: You have to be calm to protect the student with the symptoms, yourself and other students. Don't make children feel that you are worried.
- 2. Use Code: Use the code to explain the situation to the teacher who is with you in the workshop and have the administration informed, ask for help.
- 3. Change Your Mask: Have both teachers in the workshop change their masks.
- 4. Wash Your Hands: Wash your hands after changing a mask.
- 5. Disinfect: Have the student wash or disinfect their hands.
- 6. Isolate: Take the student with the symptom to the isolation room without disturbing other students. Do not touch the student while doing this.
- 7. Open Window: Open the window of the isolation room.
- 8. Wear a Mask: Wear a mask for the student who has symptoms.
- 9. Social Distance: Maintain social distance in the isolation room.
- 10. Have fun: Apply the predetermined activities to keep the student entertained without disturbing her/him until the parent of the student arrives.



# Situations Defined as Extraordinary in the PANDEMIC PERIOD

- If the school closes for a limited time by the decision of ministry in the PANDEMIC period, the measures shall be implemented for the continuity of education in that period.
- Fast communication with the family to protect children's routines.
- When re-opening is decided, we put our plans for the adaptation of the children by making intensive communication with the families through our adaptation plans.
- Supporting children immediately with distance education.

# Distance Education IN THE PANDEMIC PERIOD

- Our distance education methods, which we consider as a spiral, are developing with the feedback we receive from our children and developments in the world.
- As TAD Preschool Mavişehir, we will continue distance education for 12 months/ all year.
- In distance education; Supporting the development of our children as a spiral with the cooperation of our esteemed parents who are our only and most important point of contact within the school and home and educators and guidance unit, through asynchronous videos, activity committees going home, live connections, digital library support.

# References

- HEALTH- CARE PROVIDER
- WORLD HEALTH ORGANIZATION
- New regulations for preschool in Denmark
- New regulations for preschool in USA
- PRESCHOOL EDUCATIONAL INSTITUTIONS ASSOCIATIONS
- Center of TAD PRESCHOOL

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